

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3038 FORM NO. 101748

Held _____

October 23, 2019

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Call to Order

The Concord Township Board of Trustees met in regular session on October 23, 2019 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, OH 43015.

Chairman Bart Johnson called the meeting to order, and the roll was called. Attending were Trustees Bart Johnson and Joe Garrett.

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the previous meeting, October 9, 2019. Vote: Garrett-yes, Johnson-yes.

Public Input

Shelia Hiddleston, Delaware General Health District Commissioner, visited the Board and provided an update:

- 1- Thanks to the township for inviting the Health District to the fall festival and fire open house and for posting district information on the township website. They appreciate our partnership.
- 2- Flu season has begun and one hospitalization has been reported in Delaware County, which is early.
- 3- Pulmonary disease has been identified with vaping, and the County has reported one case so far.
- 4- A tobacco grant was received this year for school education.
- 5- The Health District's Sunbury branch is open and anyone from the County can use that office. Birth certificate orders have increased.
- 6- The District's Advisory newsletter was sent out last week.
- 7- A survey was sent out and responses have been received.
- 8- The health district's teen driving article was posted to the firefighter's website.

Mr. Johnson certified the Fiscal Officer has provided the financial reports to the township, and money is in the treasury to pay the bills. The cash summary by fund report shows the following balances:

General Fund	\$6,477,562.78
Special Revenue Funds	\$3,214,799.27
Total All Funds	\$9,692,362.05

Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, warrants and vouchers #1984-1988, 16258-16294, all totaling \$115,572.78. Vote: Garrett-yes, Johnson-yes.

Zoning Department

Zoning Inspector Ric Irvine reported the following:

- 1- Permits to date for October include 10 houses, 3 accessory structures, 1 variance, and 1 pool.
- 2- The Board of Appeals approved a variance last week for an accessory structure in front of a house. Mr. Irvine receives lots of questions about accessory buildings in front of homes due to lot shapes and people wanting to build at the back of their lots.
- 3- He continues to work on nuisance violations.
- 4- No response yet from the Highlands Drive violation.
- 5- It was noted shipping containers are not "in like" structures with township neighborhoods.
- 6- Mr. Irvine said he had a good time at the fall fest.
- 7- The violation property at South Park Place was discussed. Mr. Garrett moved and Mr. Johnson seconded to adopt Resolution #102319-1 for the Declaration of Nuisance and Abatement, Control, and/or Removal of Nuisance pursuant to R.C. 505.87 on real property located at 6395 South Park Place, Powell, OH 43065 (Delaware County PIN# 600-315-11-057-000), and if necessary, to appoint and authorize Trustee Jason Haney to locate a contractor to perform the work to abate, control, or remove the nuisance on the Property. Vote: Garrett-yes, Johnson-yes.

Road Department

It was noted the culvert work on Bunty Station Road is not done yet; the County has to finish.

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Held _____

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Fire Department

Fire Chief Todd Cooper reported the following:

- 1- Mr. Garrett moved and Mr. Johnson seconded to approve hiring firefighter/paramedic Jeremy Reese from part-time to full-time as requested by the Chief, at Step 1 pay rate, effective the start of next pay period. Vote: Garrett-yes, Johnson-yes. The swearing in ceremony will be at the next meeting.
- 2- A list of items no longer needed at the fire department was provided to the Board. Mr. Johnson moved and Mr. Garrett seconded to declare the list of fire department items as surplus and to approve the sale of the items on GovDeals.com. Vote: Garrett-yes, Johnson-yes.
- 3- After receiving a complaint about bus and safety accessibility at a Seven Lakes Place residence, Chief Cooper and Trustee Johnson checked the issue. The area is accessible to safety services, and no response has been received yet from the Olentangy bus office.
- 4- The Fall Festival and Fire Open House turned out great. Many thanks for City Barbeque for donating food for the event.
- 5- Blood drive at the fire department on September 25, 2019 had low attendance, but was within a week of one held at BV West Elementary.
- 6- Trick or Treat candy will be handed out by the Fire and Road Departments and Trustees on October 31, 2019 from 6-8 pm. Trucks will be stationed in four areas: Tartan Fields East and West, and Scioto Reserve North and South.

Old Business

- 1- After discussing the replacement of the Road Department tractor, Mr. Garrett moved and Mr. Johnson seconded to adopt Resolution #102319-2 in the matter of Authorizing the Sale of Township Road Machinery in the Purchase of New Road Machinery pursuant to RC 505.10(A)(3). The 2004 JD 5420 tractor will be sold/traded against a new 2019 Farmall 100C from Evolution Ag. Trustee Johnson was appointed and authorized to negotiate the sale and contract for the property. Vote: Garrett-yes, Johnson-yes.
- 2- The full time road department open position was advertised for three weeks. After interviewing applicants, Mr. Johnson moved and Mr. Garrett seconded to recommend and approve Nathan Wilgus (previous employee with CDL) to the position at a rate of \$18.00 per hour, effective as soon as available. Vote: Garrett-yes, Johnson-yes.
- 3- Ancillary insurance renewals were presented for the same plans to continue in 2020 for dental and vision coverage.
 - a- Mr. Johnson moved and Mr. Garrett seconded to approve Delta Dental for 2020 at a 2.4% increase, or \$2,675 per month (based on employees). No change to plan benefits. Vote: Garrett-yes, Johnson-yes.
 - b- In addition, Mr. Johnson moved and Mr. Garrett seconded to approve VSP vision insurance for 2020, with no plan changes, at a 0% rate change, \$14.96 per employee. Vote: Garrett-yes, Johnson-yes.
 - c- The township's medical insurance with Anthem does not renew until May 1, 2020, and group life insurance through The Standard renews January 1, 2021.
 - d- Mr. Johnson moved and Mr. Garrett seconded to approve the Fiscal Officer to sign paperwork for the vision, dental, and HRA renewals on behalf of the Board. Vote: Haney-yes, Johnson-yes.
 - e- Information was received from HR Butler about supplemental insurance and 401k offering meeting. No action taken.
- 4- Quotes were received from Roesse Bros. Paving and Reardon Paving for Concord Park parking lot sealing and a parking lot crack repair, respectively. The Trustees would like all parking lot full depth repairs quoted at the same time before moving forward with approval and then sealing. No action taken. All areas will be addressed for Spring 2020.

New Business

- 1- A cemetery lot was sold and the deed will be prepared for the next meeting.
- 2- Mr. Garrett moved and Mr. Johnson seconded to approve and accept the Clark-Shaw Road improvements managed by Delaware County. Vote: Garrett-yes, Johnson-yes.

With no further business, Mr. Garrett moved and Mr. Johnson seconded to adjourn. Vote: Garrett-yes, Johnson-yes.

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ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett

October 23, 2019

Call to Order & Roll Call 7:00pm

Approve Minutes

Public Input

Sheila Hiddleston, Delaware General Health District



Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.
I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

Old Business

Declare old tractor for trade-in
Hiring candidate at road dept

New Business

Fiscal Officer/Correspondence

Adjourn

DATE: Oct. 23, 2019
RESOLUTION NO. 102319-2

**IN THE MATTER OF AUTHORIZING THE SALE OF TOWNSHIP ROAD
MACHINERY IN THE PURCHASE OF NEW ROAD MACHINERY PURSUANT TO
R.C. § 505.10(A)(3)**

The Board of Trustees of Concord Township, Delaware County, Ohio ("Board") met in regular open session on the 23rd day of October, 2019 at Concord Twp. Hall with the following members present:

Bart Johnson, Joe Garrett,
Mr. Garrett Moved the adoption of the following Resolution.
Mr. Johnson Seconded the adoption of the following Resolution.

PREAMBLE

WHEREAS; the Board owns and possesses road machinery, which it wishes to sell ("Property"). The Property is more specifically described as follows:

2004 John Deere 5420
s/n: LV5420S44282
_____ ; and,

WHEREAS; it is the opinion of the Board that the Property is not needed for public use or is unfit for the use for which it was acquired and should be sold; and,

WHEREAS; the Board desires to purchase a 2019 CASE IH FARMALL 100C Tractor ("Tractor") from Evolution Ag as set forth in the attached Sales Quotation, which by this reference is incorporated herein; and,

WHEREAS, in accordance with R.C. § 505.10(A)(3), the BOARD may offer to sell the Property to Evolution Ag and have the selling price credited towards the purchase of the Tractor.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board finds that the Property is no longer needed for public use or is unfit for the use for which it was acquired: and,
2. The Board authorizes the sale of the Property to Evolution Ag pursuant to R.C. § 505.10(A)(3); and,

3. The selling price of the Property to Evolution Ag shall be credited towards the purchase price of the Tractor; and,
4. In accordance with the terms provided herein, Trustee Bart Johnson is hereby appointed and authorized to negotiate the sale of the Property and, on behalf of the Board, execute a contract to sell the Property; and,
5. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Voted on and signed this 23rd day of October, 20 19 in Concord Township, Delaware County, Ohio.

APPROVED AND ADOPTED THIS 23rd DAY OF October, 20 19 BY:

**BOARD OF TRUSTEES, CONCORD TOWNSHIP,
DELAWARE COUNTY, OHIO,**


Trustee Bart Johnson

Trustee Jason Haney

Trustee Joe Garrett

State of Ohio :
Delaware County :

I, the undersigned Fiscal Officer of Concord Township, Delaware County, Ohio, hereby certify that the foregoing Resolution No. 102319-7 is taken and copied from the record of proceedings of the Board of Trustees of Concord Township, Delaware County, Ohio, and that it has been compared by me with the resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: Oct. 23, 2019


Fiscal Officer, Jill Davis
Concord Township, Delaware County, Ohio

FINANCE OPTIONS

Municipal Lease

term = 60 mo

rate = 7.10%

sales price = \$58,500

fees, etc = \$275

\$\$ down = \$12,500

Amt Financed = \$46,275

5 ANNUAL PAYMENTS = \$10,566

CASH SUMMARY BY FUND
Concord Township [2019]

Date: 10/23/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	1333126.92	0.00	0.00	7132973.82	638141.04	0.00	0.00	6477562.78
02 -MOTOR VEHICLE LICENSE TAX	23860.43	15417.14	0.00	0.00	39277.57	3125.03	0.00	0.00	27711.94
03 -GASOLINE TAX	77045.92	108445.53	0.00	0.00	185491.45	4265.03	0.00	0.00	90801.40
05 -CEMETERY	13465.43	8386.00	0.00	0.00	21851.43	9529.63	0.00	0.00	22331.80
10 -FIRE DISTRICT	570080.11	2980250.63	101019.00	0.00	3550330.74	2226024.24	0.00	0.00	132336.30
11 -ROAD DISTRICT	1437565.48	434163.92	0.00	0.00	1871729.40	153551.69	0.00	0.00	1718203.41
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEWA	0.00	101019.00	0.00	0.00	101019.00	101019.00	101019.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	29793.76	0.00	0.00	65121.41	23567.19	0.00	0.00	41554.22
21 -TOTAL ALL FUNDS	7939921.92	5010602.90	101019.00	0.00	12950524.82	3258162.77	101019.00	0.00	9692362.05

PENDING WARRANT REPORT
Concord Township [2019]

Date: 10/23/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1984	222.90	V 1984	HR BUTLER, LLC	PAYROLL PROCESSING FEES 10/11/19
1985	3397.06	V 1985	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 10/11/19
1986	55796.12	V 1986	HR BUTLER, LLC	PAYROLL SALARIES 10/11/19
1987	15747.30	V 1987	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 10/11/19
1988	24920.04	V 1988	ANTHEM BCBS OH GROUP	TWP MEDICAL INSUR NOV19
16258	55.64	VM16258	NOFZIGER DOOR SALES, INC.	ROAD DEPT OVERHEAD DOOR REPAIR
16259	359.50	VM16259	BUCKEYE READY-MIX, LLC	OLLER CEM FOUNDATIONS POURED
16260	618.34	VM16260	OHIO EDISON	TWP ELECTRIC BILLS
16261	214.64	VM16261	DEL-CO WATER CO INC	TWP WATER BILLS
16262	1408.88	VM16262	KLEEM, INC.	ROAD DEPT SIGN POSTS
16263	647.50	VM16263	OHIOHEALTH EMERGENCY MEDICAL SERVICES	ROAD DEPT SIGN POSTS
16264	150.00	VM16264	TREASURER, STATE OF OHIO	FIRE DEPT EMS MEDICAL DIRECTOR
16265	18.73	VM16265	MADISON ENERGY COOP ASSOC INC	FIRE DEPT VOL FF DEPEND FUND ASSESS
16266	330.41	VM16266	VERIZON WIRELESS	ROAD DEPT GAS UTILITY
16267	38.87	VM16267	LAWSON PRODUCTS INC.	ROAD DEPT CELL PHONES
16268	198.28	VM16268	BEN THOMAS	ROAD DEPT SOCKET SET
16269	120.00	VM16269	CBIZ PAYROLL	FALL FEST/FIRE PREVENT SUPPLY REIMB
16270	120.00	VM16270	RESOURCES UNLIMITED	HRA ADMIN FEE
16271	256.33	VM16271	FRONTIER	ROAD DEPT CLEANING SUPPLIES
16272	65.27	VM16272	EXPRESS SERVICES INC	TWP ALARM PHONE LINE
16273	1268.45	VM16273	ROUND TREE MEDICAL, LLC	ROAD DEPT LABOR 9/23-10/4
16274	242.21	VM16274	MICRO CENTER	FIRE DEPT EMS SUPPLIES
16275	188.97	VM16275	FASTSIGNS	FIRE DEPT SOFTWARE SUPPLIES
16276	47.71	VM16276	W.S. DARLEY & CO	FALL FEST/FIRE PREV BANNER
16277	58.88	VM16277	O.E. MEYER CO.	FIRE DEPT GAS CYLINDER RENT
16278	10.00	VM16278	ABLE SANITATION SERVICE, INC	FIRE DEPT HOLDING TANK PUMPED
16279	650.00	VM16279	PAULS EXTERMINATING	FIRE DEPT BT-YEARLY EXTERMINATION
16280	375.00	VM16280	OHIO EDISON	FIRE DEPT ELECTRIC
16281	996.31	VM16281	TIME WARNER CABLE	FIRE DEPT INTERNET/TV SVC
16282	137.58	VM16282	TIME WARNER CABLE	FIRE DEPT INTERNET/TV SVC
16283	47.23	VM16283	W L CONSTRUCTION SUPPLY INC	FIRE DEPT DIAMOND BLADE SUPPLY
16284	419.99	VM16284	WESTGATE STUDIO	FALL FEST/FIRE PREV HANDICAP SIGNS
16285	126.50	VM16285	BUCKEYE POWER SALES	FIRE DEPT GENERATOR BLOCK HEATER REPAIR
16286	1393.00	VM16286	JACK GUYTON	FALL FEST/FIRE PREV FOOD REIMB
16287	17.95	VM16287	UNION 3755	FALL FEST/FIRE PREV FOOD REIMB
16288	36.95	VM16288	MICAH WERLING	FIRE DEPT PAYROLL BALANCE
16289	917.62	VM16289	OHIO MULCH	FIRE DEPT MULCH
16290	349.90	VM16290	PNC BANK	PARK/FIRE DEPT OTHER EXPENSES
16291	751.87	VM16291	VISION SERVICE PLAN (CT)	TWP VISION INSUR NOV19
16293	359.04	VM16293	DELTA DENTAL	TWP DENTAL INSUR NOV19
16294	2611.81	VM16294		

Total Amount of Pending Warrants

115572.78